

## 2019-2020 Organization Budget

Expenses								Total Yearly	Total Monthly
Salaries	Position	Hr. Rate	hrs/wk	%	Bene	Yearly Salary	Monthly Salary	\$74,880	\$6,240
	Executive Director	\$40	20	1	0	\$38,400	\$3,200		
	Program Director	\$38	20	1	0	\$36,480	\$3,040		
Rent	Type	Cost	Months	%		Yearly Rent	Monthly Rent	\$11,520	\$960
	OLG Site	\$0	12	1		\$0	\$0		
	Storage	\$60	12	1		\$720	\$60		
	RG Site	\$900	12	1		\$10,800	\$900		
Utilities	Type	Cost	Months	%		Yearly Rate	Monthly Rate	\$1,752	\$146
	Gas	\$6	12	1		\$72	\$6		
	Electric	\$0	12	1		\$0	\$0		
	Phone/Internet	\$100	12	1		\$1,200	\$100		
	Security	\$40	12	1		\$480	\$40		
	Water	\$0	12	1		\$0	\$0		
	Disposal	\$0	12	1		\$0	\$0		
Supplies	Type	Cost	Per	#	Ind. Cost	Yearly Cost	Monthly Cost	\$3,266	\$272
	Paper	\$37	10 ream case	1.5	\$56	\$56	\$5		
	Ink	\$109	Blk & color	5	\$545	\$545	\$45		
	Staples	\$4	pack	13	\$52	\$52	\$4		
	Tape	\$10	box of 6	3	\$30	\$30	\$3		
	Grocery Bag (Parenting)	\$4	each	120	\$480	\$480	\$40		
	GC to Presentor (Parenting)	\$50	each	18	\$900	\$900	\$75		
	Raffle (Parenting)	\$25	each	6	\$150	\$150	\$13		
	On-site activities (MAS)	\$1,054	9 activities (see sheet)	1	\$1,054	\$1,054	\$88		
Type	Cost	Per	#	Ind. Cost	Yearly Cost	Monthly Cost			
Website (WIX)	\$17	month	12	\$204	\$204	\$17			

Tech	McAfee Total Protection	\$20	device for 1 year	12	\$240	\$240	\$20	\$844	\$70
	Microsoft Office License	\$10	1 device monthly	40	\$400	\$400	\$33		
Printing & Material	Type	Cost	Per	#	Ind. Cost	Yearly Cost	Monthly Cost	\$2,369	\$197
	Newsletter	\$274	300 4-pg letters	2	\$548	\$548	\$46		
	Newsletter Postage	\$1	each	600	\$330	\$330	\$28		
	Fundraising	\$170	300 single pg	1	\$170	\$170	\$14		
	Fundraising Postage	\$1	each	300	\$165	\$165	\$14		
	Thank you card	\$170	300 single pg	1	\$170	\$170	\$14		
	Thank you postage	\$1	each	300	\$165	\$165	\$14		
	Packet	\$5	6pg packet	120	\$600	\$600	\$50		
	Event Flyer	\$1	each	140	\$77	\$77	\$6		
	Envelopes	\$12	100/box	12	\$144	\$144	\$12		
Snacks (MAS)	Type	Cost	Per	#	Ind. Cost	Yearly Cost	Monthly Cost	\$528	\$44
	Granola Bars	\$20	box of 16	6	\$120	\$120	\$10		
	Fruit Snacks	\$13	box of 24	6	\$78	\$78	\$7		
	Mixed Crackers	\$10	box of 30	6	\$60	\$60	\$5		
	Low-cal Popcorn	\$15	box of 28	6	\$90	\$90	\$8		
	Trailmix	\$30	box of 24	6	\$180	\$180	\$15		
Cleaning Supplies	Type	Cost	Per	#	Ind. Cost	Yearly Cost	Monthly Cost	\$839	\$70
	Paper Towels	\$47	6 rolls	2	\$94	\$94	\$8		
	Toilet Paper	\$17	36 2-ply rolls	3	\$51	\$51	\$4		
	Gloves	\$5	box	48	\$240	\$240	\$20		
	Windex	\$4	each	2	\$8	\$8	\$1		
	Chloroxwipes	\$7	set of 3	2	\$14	\$14	\$1		
	Soap	\$8	each	3	\$24	\$24	\$2		
	Trash Bags	\$5	box	60	\$300	\$300	\$25		
	Trash Cans	\$43	4 pack	1	\$43	\$43	\$4		
	Swifer	\$25	each	1	\$25	\$25	\$2		
	Broom	\$10	each	2	\$20	\$20	\$2		
Air Freshners	\$10	5 pack	2	\$20	\$20	\$2			

Off Site Activities (MAS)	Type	Cost	Per	#	Ind. Cost	Yearly Cost	Monthly Cost	\$5,829	\$486
	Entry	\$2,509	8 locations	1	\$2,509	\$2,509	\$209		
	Food GC	\$1,440	8 trips	1	\$1,440	\$1,440	\$120		
	Transportation	\$1,200	8 trips	1	\$1,200	\$1,200	\$100		
	Parking	\$80	8 trips	1	\$80	\$80	\$7		
	T-Shirt	\$600	40 t-shirts	1	\$600	\$600	\$50		
Summer Activities (MAS)	Type	Cost	Per	#	Ind. Cost	Yearly Cost	Monthly Cost	\$5,830	\$486
	Entry	\$3,750	6+ locations	1	\$3,750	\$3,750	\$313		
	Food GC	\$720	6 trips	1	\$720	\$720	\$60		
	Transportation	\$1,200	6 trips	1	\$1,200	\$1,200	\$100		
	Parking	\$160	6 trips	1	\$160	\$160	\$13		
Food (Parenting Program)	Type	Cost	Per	#	Ind. Cost	Yearly Cost	Monthly Cost	\$1,568	\$131
	Catering	\$250	30 ppl	6	\$1,500	\$1,500	\$125		
	Water	\$3	24-16.9 floz	6	\$18	\$18	\$2		
	Snacks	\$10	30-31.2oz packs	5	\$50	\$50	\$4		
Fundraiser	Type	Cost	Per	#	Ind. Cost	Yearly Cost	Monthly Cost	\$14,600	\$1,216.67
	Food & Beverage	\$2,000	each event	2	\$4,000	\$4,000	\$333.33		
	Speakers	\$250	each	7	\$1,750	\$1,750	\$145.83		
	Rental Equipment (lights, audio, music, etc)	\$2,000	event	2	\$4,000	\$4,000	\$333.33		
	Chairs/Tables	\$500	event	2	\$1,000	\$1,000	\$83.33		
	Raffle Tickets	\$10	roll	2	\$20	\$20	\$1.67		
	Auction Items	\$3,000	5 items	1	\$3,000	\$3,000	\$250.00		
	Programs (Printing)	\$330	100 pk	1	\$330	\$330	\$27.50		
	Decoration	\$500	event	1	\$500	\$500	\$41.67		

<b>\$123,825</b>	<b>\$10,319</b>
<b>Total Yearly Expenses</b>	<b>Total Monthly Expenses</b>